

TOWN OF TELLURIDE

P. O. Box 397
113 West Columbia Ave.
Telluride, CO 81435

Tel.: (970) 728-2173
Fax: (970) 728-9645

**TELLURIDE TOWN PARK
TENNIS COURT REPLACEMENT PROJECT
REQUEST FOR PROPOSALS**

A. INTRODUCTION: The Town of Telluride is seeking proposals for the design and construction of two post-tensioned concrete tennis courts in the Town of Telluride's Town Park that meet United States Tennis Association (USTA) specifications.

B. PROJECT BACKGROUND: The two tennis courts in Town Park are located adjacent to one another with a total footprint of approximately 108 ft. by 120 ft. The existing courts consist of a Premier Court overlay installed in 2004 over old asphalt courts.

C. PROJECT DESCRIPTION: The post-tensioned concrete is to be installed over the existing court surface, which is Premier Court. Required project elements beyond court construction and surfacing include the following:

- Perimeter fence – 10 ft. high in all sections except for 4 ft. high section on east side (20 ft. length)
- Gates – a total of three gates (two on south fence that are 4 ft. by 8 ft. and one on east fence that that is 4 ft. by 4 ft.)
- Net posts, nets, cutter straps, and anchors
- Windscreens
- Dividers between east and west court (fences, netting, cables, and posts)

The Town is also interested in receiving alternate bids to include the option of one or more of the following:

- Additional gate (4 ft. by 8 ft. on west side)
- Extended warranty options (if applicable)

It should be noted that the Town of Telluride resides at roughly 8,750 feet above sea level in the mountains. Submitter should be familiar with and consider issues, such as weather and climate, at elevation in preparing proposal.

The Town anticipates that site preparation and construction of the post-tensioned concrete slab will take place during spring of 2016 with surfacing and any additional finish work completed by early July 2016.

A preliminary schematic of the court layout and specifications for associated equipment is attached.

A topographical survey was conducted in Fall 2015 to confirm spot elevations on a 10 ft. grid and is included for reference.

D. PROJECT SCOPE: This work consists of the following:

Provide all labor, equipment, materials and services necessary for:

1. Final design and engineering, including necessary site inspection and identification and analysis of site-specific requirements
 - a. CAD drawings and specifications relevant to the following
 - i. All plans shall be stamped by a licensed engineer
 - ii. All plans and materials shall meet USTA, Americans with Disabilities Act (ADA) and other applicable standards
2. Site preparation, including grading, compaction and testing
3. Construction of post tensioned concrete slab, encompassing two USTA standard courts
 - a. Includes provision and tensioning of cables
4. Surface finish and color
5. Painting of playing lines per USTA standards
6. Design, procurement and installation of 10' vinyl clad chain link fencing around the courts, including 3 or 4 gates. Note that the windward side must be designed to withstand strong winds. Gates are desired on the south and east side and perhaps the west side.
7. Provision and installation of the following court equipment:
 - a. Windscreens
 - b. Tennis net posts
 - c. Nets
 - d. Cutter straps and anchors
 - e. Dividers
8. Installation of existing backboard
9. Inspection by a qualified, licensed inspector
10. Warranty
11. Participation at required project meetings, which will take place weekly at minimum, during construction activities
12. Provision of regular communication and updates to the Project Manager and appropriate Town staff; and
13. Job-site cleanup

Work is to be performed by a contractor with a minimum of ten (10) similar, successfully completed projects within the past five (5) years. Contractor will be a member of the American Sports Builders Association and will have a Certified Tennis Court Builder on staff. Contractor shall be a member of the Post-tensioning Institute (PTI). Installing foreman shall be certified by the Post-tensioning Institute (PTI) as a Level 2 installer, and all work shall be supervised by a PTI certified Level 2 Inspector. To eliminate potential liabilities of construction and for all applicable post-construction warranty issues, the contractor or subcontractor for the post-tension slab shall assure single-source responsibility by completing all work with its own forces, to include fine grading, construction, tendon fabrication and placing, concrete placement and tendon stressing.

E. PROJECT SCHEDULE: It is the Town's objective to commence construction in April/May 2016 (weather dependent) and to complete construction and surfacing by early July 2016. Final schedule to be determined by the Director of Parks and Recreation.

F. PROPOSAL REQUIREMENTS: The Town of Telluride will receive sealed bid and qualifications no later than **9:00 a.m. MST on Monday, November 23, 2015.** Submittals should be mailed to or dropped off at:

Stephanie Jaquet, Telluride Parks and Recreation Director
Town of Telluride
Town Park
500 E. Colorado Ave.
P.O. Box 397
Telluride, CO 81435

For inquiries or information, please contact Sally Jones (Parks Supervisor) at:
Telephone #: (970) 728-8447 Fax#: (970) 728-9645
Email: sjones@telluride-co.gov

Proposals shall include those materials necessary to demonstrate the expertise of the proposing firm. Please include the following information:

1. Name and address of responsible firm;
2. Identification of any engineer and subcontractor assigned to the project;
3. Qualifications, references, and examples of similar work completed in the last 5 years;
4. Project approach;
5. Proposed project schedule;
6. Specifications for:
 - Site preparation
 - Concrete post-tensioned slab and cables
 - Fencing
 - Surfacing
 - Other equipment: posts, nets, etc.
7. Fee for services (include alternate bids)*; and
8. Proof of professional liability insurance

* Fee for services: Include a not-to-exceed price based on scope of work described above. Price qualifications shall include a breakout of the main facets of the work with the estimated number of hours and dollars associated. Also include the estimated number of hours and dollars associated with any potential additions to the project that you might foresee, as well as a schedule of hourly rates for the members of the team. All fees will be considered by the Town to be negotiable based on the final scope of services and deliverables. The Town reserves the right to revise the Scope of Work through the negotiating process.

Proposals must be signed by a duly authorized official of the firm.

G. PAYMENT / PERFORMANCE BOND: If the contract price will exceed \$50,000, the successful Contractor is expected at the time of executing the agreement to obtain and maintain in full force and effect during the term of the construction contract, until final substantial completion, Performance and Payment Bonds, in the amount of the contract sum to be held for the benefit of the Town of Telluride.

H. LIABILITY INSURANCE REQUIREMENTS:

1. Workers Compensation (as required by Colorado State Law)
2. Comprehensive General Liability
Limits: \$1,000,000 per occurrence for Bodily Injury
\$1,000,000 per occurrence for Property Damage
\$2,000,000 aggregate
Coverage extended:
 - Premises - Operations
 - Independent Contractors
 - Contractual Liability (to cover hold harmless)
 - Completed Operations - Two Years
 - Broad Form Property Damage
 - X-C-U (explosion / collapse and underground)
 - Personal Injury Coverage:
 - Contractor's Employee
 - Person other than employee
3. Automobile Liability:
Limits: \$1,000,000 per person
\$1,000,000 per occurrence
\$1,000,000 per occurrence for property damage
4. Selected respondent will be required to submit a policy endorsement naming the Town of Telluride, Colorado, as an additional insured.

I. TELLURIDE BUSINESS LICENSE REQUIREMENTS: Selected respondent and all subcontractors will be required to obtain a Telluride Business License.

J. ILLEGAL ALIENS AS LABORERS: Any potential Contractor must certify, pursuant to Colorado law, that the Contractor does not knowingly employ or contract with an illegal alien and that the Contractor either has participated or is attempting to participate in the Basic Pilot Program, administered by the U.S. Department of Homeland Security, in order to verify that the Contractor does not employ any illegal aliens.

K. REJECTION OF SUBMISSIONS: The Town reserves the right to reject any or all submissions, to waive informalities and irregularities in the submissions received, and accept any portion of any submission if deemed in the best interest of the Town.

L. OWNERSHIP OF RESPONSE MATERIAL: All materials submitted regarding this RFP become the property of the Town of Telluride and will only be returned at the option of the Town. Any restriction on the use of data contained within the submission must be clearly stated in the submission itself. Proprietary information will be handled in accordance with Colorado Open Records Act.

M. INCURRING COST: The Town is not liable for any cost incurred by entities prior to executing a contract.

N. SELECTION: Final selection will be based upon qualifications, fees, ability to schedule and perform project, submittal requirements, references, and other applicable criteria under the Town's Procurement Code (Telluride Municipal Code, Section 4-6-10). Please note that low bid is not necessarily determinative of award of the contract.

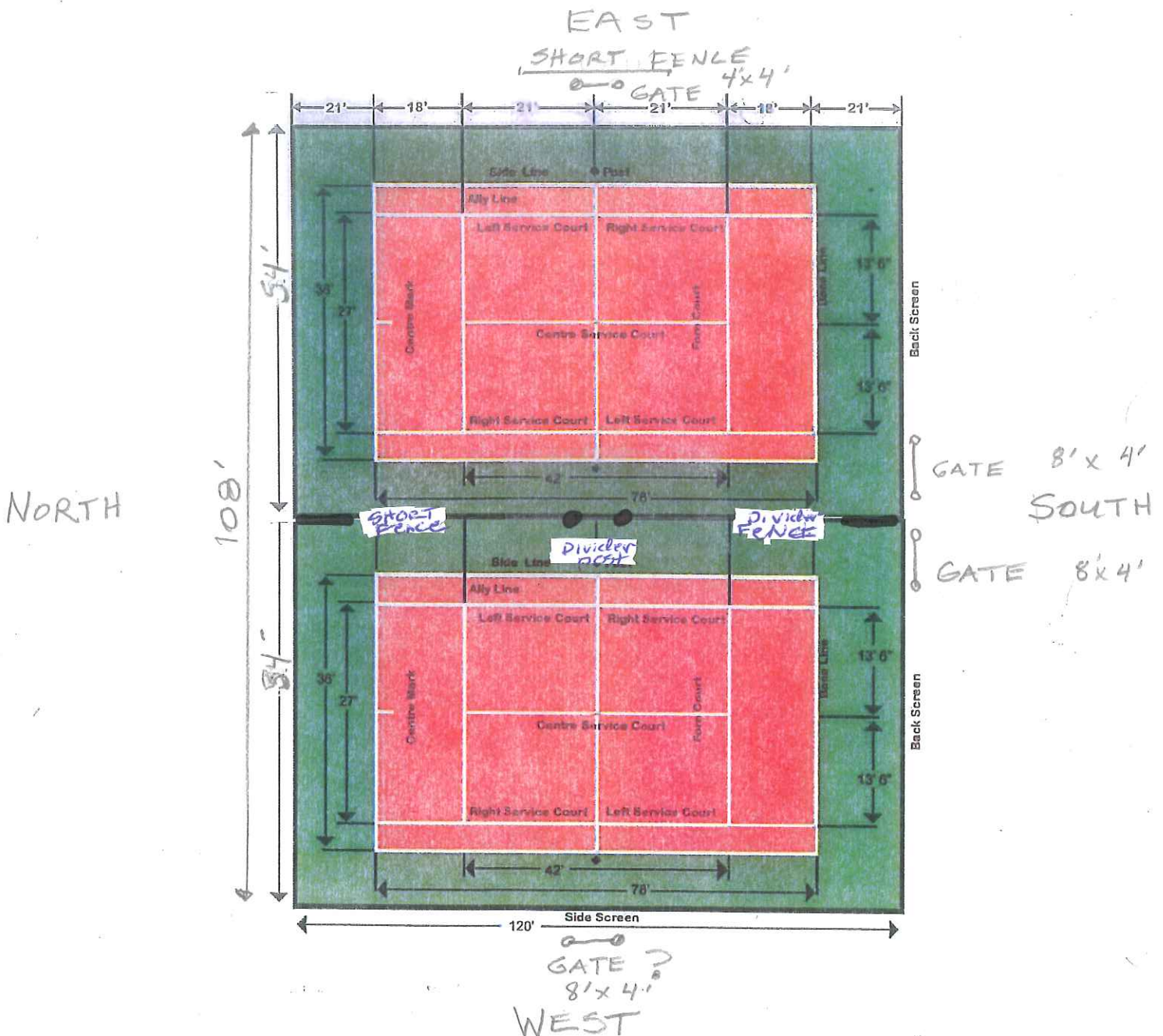
O. ADDITIONAL DOCUMENTS AVAILABLE UPON REQUEST:

Construction mitigation requirements

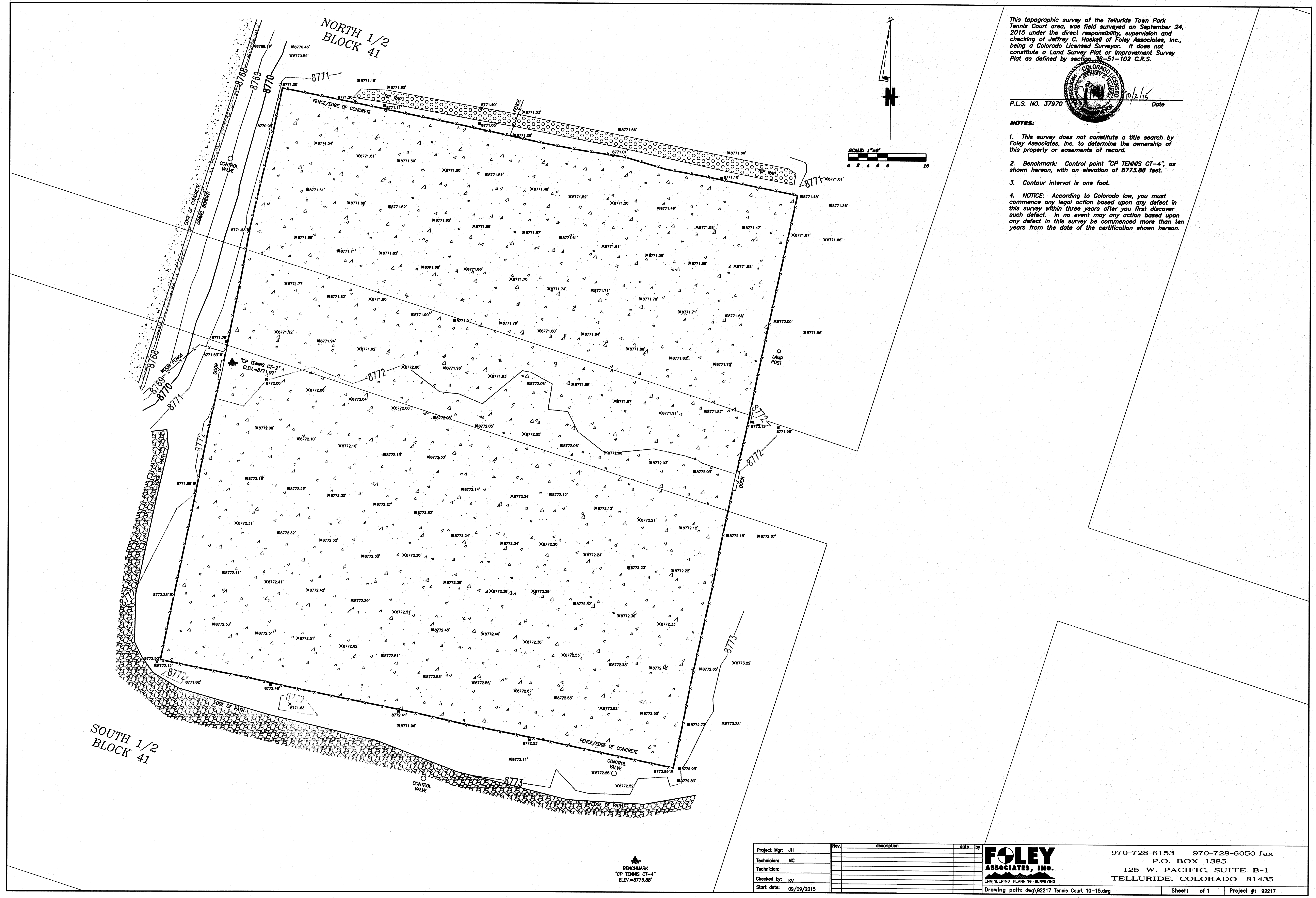
TELLURIDE TOWN PARK TENNIS COURTS

Specifications:

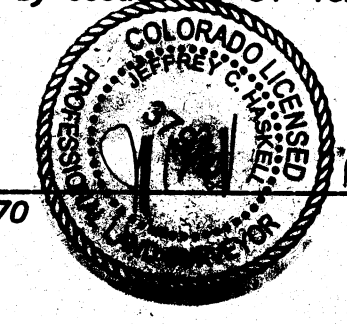
- Tennis Court Perimeter Dimensions for two courts measures 120' long X 108' wide
- Regular Fence Height is 10'
- East side Short Fencing including Short Gate runs 20' and is centrally located
- The Short Entrance Gate measures 4' X 4'
- 2 Tall Entrance Gates serving EAST and WEST courts will be located on the South Central fence line (possibly an additional tall gate on the west side?)
- The entrance gates will measure 8' tall X 4' wide
- There will be 2 short divider fences – one on the North Central side and one on the South Central Side, each measuring 4' X 4'
- One or two 10' divider posts should be considered to stabilize the center divider cable and netting



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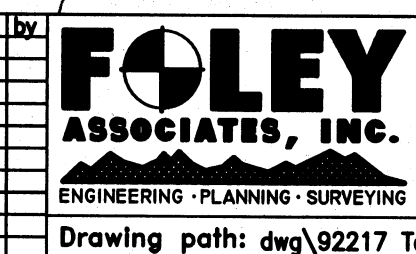
This topographic survey of the Telluride Town Park Tennis Court area, was field surveyed on September 24, 2015 under the direct responsibility, supervision and checking of Jeffrey C. Haskell of Foley Associates, Inc., being a Colorado Licensed Surveyor. It does not constitute a Land Survey Plat or Improvement Survey Plat as defined by section 38-51-102 C.R.S.



P.L.S. NO. 37970 Date 10/2/15

- NOTES:**
1. This survey does not constitute a title search by Foley Associates, Inc. to determine the ownership of this property or easements of record.
 2. Benchmark: Control point "CP TENNIS CT-4", as shown hereon, with an elevation of 8773.88 feet.
 3. Contour interval is one foot.
 4. NOTICE: According to Colorado law, you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

Project Mgr: JH	Rev.	description	date	by
Technician: MC				
Checked by: KV				
Start date: 09/09/2015				



970-728-6153 970-728-6050 fax
P.O. BOX 1385
125 W. PACIFIC, SUITE B-1
TELLURIDE, COLORADO 81435

Sheet1 of 1 Project #: 92217

BENCHMARK
"CP TENNIS CT-4"
ELEV.=8773.88'